



Leading Change for Educational Equity (LCEE) and LCEE 2

Leading Change for Educational Equity (LCEE) is a 2-day face-to-face, 12-hour training or four digital 3-hour modules. The training is offered regionally and within districts for teams of three or more members of district- and school-based leadership; it focuses on creating a strong infrastructure to support education equity for all students. Participants will explore a defined leadership theory of action that addresses educator beliefs and behaviors, identifies campus-wide conditions, and supports AVID Schoolwide implementation and sustainability to ensure college and career readiness for all. Participants will return to their schools equipped with a systemic approach to identify specific strategies to accomplish, anticipate, and troubleshoot potential obstacles and barriers and implement lasting change to provide equitable opportunities for all students.

There are four 6-hour follow-up LCEE 2 trainings (Leadership, Culture, Systems, and Instruction) that provide school teams the opportunity to dive deeper into exploring the implementation of the AVID Schoolwide Domains to produce sustainability for their AVID College and Career Readiness System.

- a. **Training Requirements:** The coordination and funding for the training space is the sole responsibility of Client.

To ensure quality training, the training space should be arranged as described below:

There are to be no more than the contracted number of participants. Adding more participants will incur additional costs and will require a request in writing and an Amendment to the contract. Each meeting room should be able to comfortably accommodate all participants with adequate seating and desk space.

To provide a quality presentation, the following pieces of equipment should be provided, set up, and tested for function prior to the start of the training:

- LCD Projector and Screen
- Sound System
- Technology Support
- Chart Paper and Easel
- Computer for Each Participant
- Wi-Fi Connection

All participants will need Wi-Fi access and a laptop as LCEE trainings are facilitated through and have resources housed in an eLearning course.

- b. **Price and Payment Terms:** Client agrees to pay AVID Center the greater of:

- The sum of the items specified on the Quote/Order or Subsequent Quote/Order (“Minimum Contract Fee”); or
- The sum of the fee corresponding to each Community of Practice (“CoP”) specified on the Quote/Order or Subsequent Quote/Order, based upon the number of registrations in AVID Center’s Event Management System as of the first date of such CoP; or
- The sum of the fee corresponding to each CoP specified on the Quote/Order or Subsequent Quote/Order, based upon the actual number of participants who received training as evidenced by the attendance roster maintained by the AVID-trained facilitator.

The parties agree to confer in good faith should any dispute arise regarding the count of the actual number of participants. The selection and number of trainers is at the sole discretion of AVID Center.

Client agrees to pay AVID Center for training costs according to the terms of the AVID Center General Terms and Conditions and as described herein. AVID Center will invoice Client after the training has taken place. Payment is due within thirty (30) days from receipt of invoice.

c. General Provisions:

- Cancellation Clause: Client agrees to notify AVID Center as soon as practicable of its decision to cancel any training on the Quote/Order or Subsequent Quote/Order. Client will incur an amount equal to 25% of the Minimum Contract Fee as liquidated damages, and not as a penalty, if Client's notice of cancellation is delivered less than four (4) weeks prior to the first date of training. Additional details on cancellations of other AVID Products and Services are set forth in AVID Center's Rest Assured Policy, which may be viewed at <https://www.avid.org/rest-assured-policy>. AVID Center reserves the right to cancel any training at any time for any reason, including but not limited to low enrollment or unavailability of trainer(s), upon reasonable prior written notice, without liability to Client.
- Client Representation: Client represents that only AVID Member or Planning Sites listed in the Quote/Order or Subsequent Quote/Order will be allowed to attend the event.

October 11, 2022